

FOOD CONCESSION APPLICATION- NEW RIVER VALLEY FAIRGROUNDS

1. Today's date: _____
2. Name of person in charge: _____
3. Mailing address: _____
4. Contact phone numbers: _____
5. Email: _____
6. Website: _____ Facebook: Yes/No
7. Concession Name _____
8. Size of concession trailer, food truck, tent(s): _____
9. Operates from: _____ front _____ back _____ left side _____ right side
10. Electrical needs-amps/volts, uses generator: _____
11. Have seating for customers? _____ Yes _____ No
12. Additional space needed for seating if applicable: _____
13. Total space needed for operation (include any equipment, etc. that will be in the assigned space)

14. Type of food offered/ cuisine: _____
15. *Provide copy of menu with prices listed.
16. *Provide photo of stand/operation.
17. *Provide at least (3) references.
*Must provide with submitted application. Failure to submit items #15- #17 and fully completed application will result in your application being discarded.

GENERAL INFORMATION

- This application is required of ALL NEW FOOD VENDORS (no exceptions).
- You **will NOT** receive communication about your application until if/when there is availability. Spaces are limited and are assigned to provide a variety of goods & services to our patrons. Preference is given to successful past participants & nonprofit organizations in the community who fully complied with the terms & conditions of their contracts. All completed applications will be kept on file for two years and may be contacted at any time.
- All vendors are required to carry liability insurance in the amount of one million dollars (\$1,000,000.00) and list New River Valley Recreation Inc. as **ADDITIONAL INSURED**.
- Must be compliant with all state and county regulations and provide current permits. If approved by NRVV Inc., copy of CFPM certification, copy of receipt of paid permit, TFE application, and full payment must be submitted along with current insurance certificate.