



(For office use only) LOCATION OF SPACE _____

NEW RIVER VALLEY FAIR: JULY 23- 28, 2018
 New River Valley Recreation, Inc.: 5581 Fairgrounds Circle, Dublin, VA
Mailing Address: P.O. Box 595, Newbern, VA 24126
 Phone: 540-674-1548 Fax: 540-674-0516 www.nrvfair.com

OUTSIDE VENDOR HOURS

Friday, July 20th and other times arranged by appointment only: **Call 540-230-4228**
 Saturday, July 21st-----10:00am to 3:00pm— Setup
 Sunday, July 22rd-----10:00am to 5:00pm—Setup
 Sunday, July 29th-----Gates close 3:00pm— Removal

There are a limited number of outside spaces available this year during the fair **July 23rd through July 28th**. These are leased as **applications and payments are received**. Application must be received by July 1, 2018 to ensure a space.

Lessee must furnish his own equipment and must keep immediate area free from all debris. The fair will be open to the general public **every night from 5:00pm until 11:00pm plus two afternoons starting at 2:00pm, Tuesday, July 24th (Family Day) and Saturday (Senior Day), July 28th**.

The fair will provide security at night; however, lessee assumes all responsibility for his/her equipment, displays, vending trailer, etc. Tables, chairs, extra lighting, equipment, or supplies are **not provided** by Fairgrounds and are the sole responsibility of the exhibitor.

The exhibitor agrees to hold and save harmless New River Valley Recreation, Inc. from any claims arising from his/her use of the premises. Exhibitor shall carry a \$1,000,000 (one million) liability insurance policy, approved by NRV Recreation, Inc., with NRV Recreation, Inc. listed as additional insured. **Certificate enclosed herewith or received by Fair Office by July 6th.** Exhibitor can be added to our master policy for \$75.00/ space if accepted by our carrier. **STRICTLY ENFORCED-** .Any exhibitor will not be allowed to setup until certificate is on file with Fair Office and will forfeit his/her space if not produced at this time.

This space application is NOT FOR FOOD VENDORS. Refer to *NRV Fairgrounds Concessions Application*. OWN INSURANCE and health permit required for all food vendors. Limited number, acceptance, and other rules & regulations apply to FOOD VENDORS.

Facebook YES/ NO (circle one)

Name of applicant/business _____ Web Site _____

Address _____ City, State, Zip _____

Phone _____ Fax _____ Email _____

Signature _____ Date _____

Person in charge (print) _____ Phone: _____

Comments _____

Return application to the above address along with proper payment. **A copy should be retained for your reference.**

CHECK POLICY- By using a check for payment, you agree to the following terms: In the event your check is dishonored or returned for any reason, you authorize us to electronically (or by paper draft) re-present the check to your bank account for collection of the amount of the check, plus any applicable fees as permitted by state law.
 1-866-860-5906 Re\$ubmittt©

The cost of a space varies according to size and electrical requirements.15 amps available only at certain locations.

Size of space desired _____

Electrical requirements _____

Cost of space \$ _____

REMEMBER!! NO PASSES---NO ADMITTANCE!!

***Gate passes will be provided based on cost of space as indicated:**

\$100.00 = 2 Passes
 \$200.00= 4 Passes
 \$300.00 and up= 6 Passes (Maximum)

Additional passes may be purchased at time of application for \$25.00 each.
 How many extra for purchase? _____

***Gate passes will be distributed at time of arrival and it will be the responsibility of exhibitor to distribute to members of his party. Exhibitor must check-in with Fair Manager before setting any equipment in place.**