



**NEW RIVER VALLEY FAIR: JULY 24- 29, 2017**

New River Valley Recreation, Inc.: 5581 Fairgrounds Circle, Dublin, VA  
**Mailing Address: P.O. Box 595, Newbern, VA 24126**  
 Phone: 540-674-1548 Fax: 540-674-0516 www.nrvfair.com

**OUTSIDE VENDOR SETUP HOURS**

Friday, July 21<sup>st</sup> and other times arranged by appointment only: **Call 540-230-4228**  
 Saturday, July 22<sup>rd</sup>-----10:00am to 3:00pm  
 Sunday, July 23<sup>rd</sup>-----10:00am to 5:00pm

There are a limited number of outside spaces available this year during the fair **July 24<sup>th</sup> through July 29<sup>th</sup>**. These are leased as **applications and payments are received**. Application must be received by June 1, 2017.

Lessee must furnish his own equipment and must keep immediate area free from all debris. The fair will be open to the general public every night from 5:00pm until 11:00pm plus two afternoons starting at 2:00pm, Tuesday, July 25<sup>th</sup> (Family Day) and Saturday (Senior Day), July 29<sup>th</sup>.

The cost of a space varies according to location and electrical requirements. 15 amps available only at certain locations.

The fair will provide security at night; however, lessee should man his space at all times when the fairgrounds are open as you assume all responsibility for your equipment, displays, vending trailer, etc. Tables, chairs, extra lighting, equipment, or supplies are **not provided** by Fairgrounds and are the sole responsibility of the exhibitor.

The exhibitor agrees to hold and save harmless New River Valley Recreation, Inc. from any claims arising from his or her use of the premises. Exhibitor shall carry a \$1,000,000 (one million) liability insurance policy, approved by NRV Recreation, Inc., with NRV Recreation, Inc. listed as additional insured. **Certificate enclosed herewith or received by Fair Office by July 3rd. You can be added to our master policy for \$75.00/ space if accepted by our carrier. OWN INSURANCE and health permit required for all food vendors.** STRICTLY ENFORCED- Any exhibitor will not be allowed to setup until certificate is on file with Fair Office and will forfeit his/her space if not produced at this time.

	<b>Facebook</b>
<b>Name of applicant/business</b> _____	<b>Web Site</b> _____
<b>Address</b> _____	<b>City, State, Zip</b> _____
<b>Phone</b> _____	<b>Fax</b> _____
	<b>Email</b> _____
<b>Signature</b> _____	<b>Date</b> _____
<b>Person in charge (print)</b> _____	<b>Phone:</b> _____
<b>Comments</b> _____	
Return application to the above address along with proper payment. <b><u>A copy should be retained for your reference.</u></b>	

**CHECK POLICY-** By using a check for payment, you agree to the following terms: In the event your check is dishonored or returned for any reason, you authorize us to electronically (or by paper draft) re-present the check to your bank account for collection of the amount of the check, plus any applicable fees as permitted by state law.  
 1-866-860-5906 Re\$ubmittt@

The cost of a space varies according to size and electrical requirements. 15 amps available only at certain locations.

**Size of space desired** \_\_\_\_\_

**Electrical requirements** \_\_\_\_\_

**Cost of space \$** \_\_\_\_\_

**\*Gate passes will be provided based on cost of space as indicated:**

**\$0.00 to \$200.00= 2 Passes**  
**\$201.00 to \$400.00= 4 Passes**  
**\$401.00 and up= 6 Passes (Maximum)**

**Additional passes may be purchased at time of application for \$25.00 each.**

**How many extra for purchase?** \_\_\_\_\_

*\*Gate passes will be distributed at time of arrival and it will be the responsibility of lessee to distribute to members of his party. Lessee must check-in with Fair Manager before setting any equipment in place.*

**REMEMBER!! NO PASSES---NO ADMITTANCE!!**